

**Board of Directors Meeting
October 2, 2018
MINUTES**

H PURCHASING

- 1 accept the following districts as members of the HCESC Purchasing Cooperative:

#	DISTRICT
513	Manville Board of Education
514	Camden County Technical Schools
515	Chester, Township of

- 2 ratify the Photography Supplies & Equipment bid #HCESC-CAT-18-07, effective October 1, 2018 through September 30, 2020, authorized at the August 28, 2018 Board of Directors meeting, as follows:

W.B. Hunt Co., Inc.	4% off catalog pricing
B&H Foto & Electronics Corp.	Various catalog discounts ranging from .2% to 75%

- 3 renew the Plumbing Services bid #SER-11C, effective November 2, 2018 through November 1, 2019 with Falasca Mechanical, Robert Griggs Plumbing & Heating & DuMont Mechanical with no changes.
- 4 renew the Boiler Inspection-Cleaning & Repair bid #HCESC-SER-11D, effective November 2, 2018 through November 1, 2019 with Falasca Mechanical & Manhattan Welding with no changes.
- 5 authorize Administration to award the Gasoline, Ultra Low Sulfur Diesel & #2 Heating Oil bid #HCESC-Fuel-18/19.
- 6 authorize Administration to award the HVAC Services bid #HCESC-SER-12A.
- 7 authorize Administration to award the Electrical Services bid #HCESC-SER-12B
- 8 authorize Administration to award the Painting Services bid #HCESC-SER-12E
- 9 authorize Administration to award the General Construction Repairs & Carpentry Services bid #HCESC-SER-12F
- 10 authorize Administration to award the Pest Control Services bid #HCESC-SER-12G
- 11 authorize Administration to award the Tree Trimming, Pruning & Removal Services bid #HCESC-SER-12H

I DEPARTMENT OF SCHOOL SERVICES

(no action items)

J TRANSPORTATION

- 1 approve Special Education Transportation Routes, as listed:

Glen Gardner

Quoted Routes		August 23, 2018 - December 21, 2018			
Route#	Destination	Sending District	Contractor	Route	Aide
1938T	Voorhees HS	North Hunterdon	Cassidy Trans.	\$188.00	N/A
1943T	Cornerstone Day	North Hunterdon	Alyft	\$304.00	N/A

West Orange

Contracted Renewal Routes - Sussex County CoOp		September 1, 2018 - June 30, 2019			
Route#	Destination	Sending District	Contractor	Route Per Diem	Aide Per Diem
E-149	New Beginnings	Orange, West Orange	HCESC	\$202.26	2 @ \$66 ea.
E-222	Shepard HS	W. Orange, Livingston, Caldwell	HCESC	\$251.11	N/A
E-643	Spectrum Children's Institute	Livingston, Millburn, Orange, W. Orange	HCESC	\$325.16	N/A
E-643 B	Spectrum B Children's Institute	Irvington, Orange	HCESC	\$205.16	\$60.00
E-643 C	Spectrum C Children's Institute	Nutley, Livingston	HCESC	\$195.00	\$60.00
E-656	Windsor Academy	S. Orange	HCESC	\$365.35	N/A
E-663	Essex Cty. VoTech	W. Orange	HCESC	\$239.06	N/A
E-655	Milburn Regional (Horizon)	Livingston, Nutley, Verona	HCESC	\$382.57	N/A
E-667	Sawelle LC	Orange, S.Orange	HCESC	\$373.62	N/A

- 2 approve Joint Agreement with Clinton Township Board of Education for the 2018 - 2019 School Year, as needed, at the following rates:

Vehicle Size	1st Three (3) Hours	Each additional hour
54 Passenger	\$150.74	\$50.24/hour
16 Passenger	\$147.19	\$49.06/hour

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- 3 approve Joint Agreement with Clinton Township for the 2018-2019 School Year for the following:

Route#	Destination	Route Per Annum	Aide Per Annum
CM01	Clinton Twp. Middle School	\$25,653.60	N/A
CM02	Clinton Twp. Middle School	\$25,653.60	N/A
CM03	Clinton Twp. Middle School	\$25,653.60	N/A
CM04	Clinton Twp. Middle School	\$25,653.60	N/A
CM07	Clinton Twp. Middle School	\$25,653.60	N/A
CM08	Clinton Twp. Middle School	\$25,653.60	\$8,000.00
CM09	Clinton Twp. Middle School	\$25,653.60	N/A
CM10	Clinton Twp. Middle School	\$25,653.60	N/A
CM11	Clinton Twp. Middle School	\$25,653.60	\$8,000.00
CM12	Clinton Twp. Middle School	\$25,653.60	N/A
CM13	Clinton Twp. Middle School	\$25,653.60	\$8,000.00
CR01	Round Valley School	\$25,653.60	\$8,000.00
CR02	Round Valley School	\$25,653.60	N/A
CR03	Round Valley School	\$25,653.60	\$8,000.00
CR04	Round Valley School	\$25,653.60	N/A
CR05	Round Valley School	\$25,653.60	N/A
CR06	Round Valley School	\$25,653.60	N/A
CR08	Round Valley School	\$40,309.37	N/A
CR10	Round Valley School	\$25,653.60	\$8,000.00
CP01	Patrick McGaheran School	\$40,309.37	\$8,000.00
CP03	Patrick McGaheran School	\$25,653.60	N/A
CP04	Patrick McGaheran School	\$40,309.37	N/A
CP05	Patrick McGaheran School	\$25,653.60	\$8,000.00
CP06	Patrick McGaheran School	\$25,653.60	\$8,000.00
CP07	Patrick McGaheran School	\$40,309.37	N/A
CP08	Patrick McGaheran School	\$25,653.60	N/A
CS01	Spruce Run School	\$25,653.60	N/A
CS01	Spruce Run School-Aide	\$8,000.00	N/A
CSPK in	Spruce Run School	\$9,950.00	N/A
CSPK out	Spruce Run School	\$9,950.00	N/A
CSPK in/out	Spruce Run School-Aide	N/A	\$8,000.00

- 4 approve Interlocal Vehicle Sale Agreement with Blairstown Township Board of Education, effective September 17, 2018, for HCESC to sell their used vehicles, as needed, for an administrative fee of 10% of the sale price
- 5 approve Interlocal Vehicle Sale Agreement with Paramus Board of Education, effective September 20, 2018, for HCESC to sell their used vehicles, as needed, for an administrative fee of 10% of the sale price
- 6 approve Interlocal Vehicle Sale Agreement with Springfield Township Board of Education, effective September 21, 2018, for HCESC to sell their used vehicles, as needed, for an administrative fee of 10% of the sale price
- 7 provide Johnson Noelvil training for Class B CDL License with "P" and "S" endorsement, at a rate of \$800.00, effective September 20, 2018
- 8 provide Jolline Lominy training for Class B CDL License with "P" and "S" endorsement, at a rate of \$800.00, effective September 24, 2018
- 9 provide Claude Milord re-training for Class B CDL License with "P" and "S" endorsement, at a rate of \$400.00, effective September 14, 2018
- 10 approve Parental Contracts for Transportation Routes, at the following annual rates, effective September 4, 2018 through December 20, 2018

Route#	Destination	Sending District	Contractor	Route Per Annum	Aide Per Annum
PC1819DG	Chancellor Academy	North Hunterdon	Deborah Goodsite	\$7,400.00	N/A

- 11 approve Joint Transportation Agreement with West Orange BOE for the 2018-2019 School Year for \$3,575,127.74

- 12 approve Joint Transportation agreement, for the 2018 - 2019 School Year, for the following:
Hamilton Township Board of Education

L PERSONNEL

approve the following personnel items, as recommended by the Superintendent:

1 **Appointments***

to approve the following 2018 - 2019 appointment(s):

Name	Position	Location	Rate/Salary	Effective On or About
Cathleen McCaughey	P/T School Bus Driver	Glen Gardner	\$22.00 / Hour	08/28/2018
Christopher Smyth	P/T Teacher Assistant	Bethlehem Township	\$15.75 / Hour	09/24/2018
Giovanni Mendoza	P/T Fueler	West Orange	\$15.60 / Hour	09/01/2018
Carolyn VandeGiessen	P/T Teacher	Adult Basic Education	\$88.00 / Class	09/10/2018
Julie Bianco	P/T Teacher Assistant	FRRSD	\$16.14 / Hour	09/12/2018
Kristen Poleski	P/T Teacher Assistant	FRRSD	\$16.14 / Hour	09/13/2018
Michelle Cirotti	P/T Teacher Assistant	Lebanon Township	\$16.14 / Hour	09/24/2018

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Naomi Gentry	P/T Teacher Assistant	Lebanon Township	\$15.75 / Hour	09/24/2018
Robyn Case	P/T Teacher Assistant	Hampton	\$15.75 / Hour	10/01/2018
Laurie Oleniacz	P/T Teacher Assistant	HCVSD	\$16.14 / Hour	10/01/2018
Lesley Dignazaio	P/T Teacher	Department of School Services	\$55.00 / Hour	10/15/2018

**pending completion of required paperwork*

2 to amend the following renewals approved at the May 1, 2018 Board Meeting

Mary Gaspari	Teacher	ESC Academy	\$57,939.03	08/27/2018
to				
Mary Gaspari	Teacher	ESC Academy	\$59,387.51	08/27/2018
Kristina Kroll	Speech Teacher	School Services	\$50.00 / hour	09/01/2018
to				
Kristina Kroll	Speech Teacher	School Services	\$50.25 / hour	09/01/2018

3 to amend the following renewals approved at the August 28, 2018 Board Meeting

Kemiesha Deago	P/T School Bus Monitor	West Orange	\$14.75 / hour	08/17/2018
to				
Kemiesha Deago	P/T School Bus Monitor	West Orange	\$14.90 / hour	08/17/2018
Jamil Buckuse	P/T School Bus Monitor	West Orange	\$14.75 / hour	08/17/2018
to				
Jamil Buckuse	P/T School Bus Monitor	West Orange	\$14.90 / hour	08/17/2018

4 **Leaves of Absence (LOA)***

to approve the following leave(s) of absence

<u>Name</u>	<u>Position</u>	<u>Location</u>	<u>Reason</u>	<u>Effective</u>
Jennice Jones	P/T School Bus Monitor	West Orange	Medical	09/05/18 - 10/02/18 AM (Paid) 10/02/18 PM - TBD (Unpaid)
Sherly Zulme	P/T School Bus Monitor	West Orange	Medical	09/05/18 - 09/18/18 (Paid) 09/19/18 - 11/20/18 (Unpaid)
Denys Yangali	P/T School Bus Driver	West Orange	Medical	9/05/18 - 10/10/18 (Paid) 10/11/18 - 11/05/18 (Unpaid)
Bryan Schultz	P/T Teacher Assistant	FRRSD	FMLA	9/4/18 - 9/24/18 (Paid)
John Sousa	Network Admin/Systems Suppo	Hoffmans Crossing	Military Leave	9/24/18 - 1/09/19 (Paid)

5 **Resignations / Retirements / Terminations**

<u>Name</u>	<u>Position</u>	<u>Location</u>	<u>Reason</u>	<u>Effective</u>
Sharon Bednarz	P/T School Bus Driver	Glen Gardner	Resignation	08/19/2018
Kanwal Sayani	P/T Teacher Assistant	FRRSD	Resignation	08/29/2018
Carmen Rivera	P/T School Bus Driver	West Orange	Resignation	09/22/2018

6 to rescind the following appointment approved at the August 28, 2018 Board of Directors' meeting:

<u>Name</u>	<u>Position</u>	<u>Location</u>	<u>Reason</u>	<u>Effective</u>
Phebe Raphael	P/T School Bus Driver	West Orange	\$20.50 / hour	08/17/2018

7 to approve a 2018-2019 stipend of \$2,000 for Paraprofessional Liaisons to the following Teacher Assistants:

Carolyn Follansbee	Atina Erwin
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8 to approve the following Adult Basic Education teachers to provide professional development to the department at an hourly rate of \$30.00, as needed:

Sandra Pettesch Victoria Szymanski

9 to approve the following Teacher Assistants as P/T School Bus Aides at an hourly rate of \$21.12, as needed, for Flemington Raritan Regional School District :

Maura Perry Theresa Calabrese Anita Christman

M PROFESSIONAL DEVELOPMENT

1 Approve the following travel expenditures for staff members to attend professional development conferences/workshops. This travel is deemed educationally necessary and fiscally prudent and all staff travel expenditures are directly related to and within the scope of the staff member's current responsibilities and the district's professional development plan

<u>Position</u>	<u>Workshop</u>	<u>Date</u>	<u>Cost</u>
Principal	Doing What Works-Managing Student Behavior	10/11/2018	\$209.00
Facility Use Manager	InformationSystems	10/20/2018	\$504.00
School Business Administrator	NJSBA 2018 Workshop	10/22-25/2018	\$300.00
Superintendent	NJSBA 2018 Workshop	10/22-25/2018	\$300.00
Assistant SBA	NJSBA 2018 Workshop	10/22-24/2018	\$300.00
Personnel Coordinator	NJSBA 2018 Workshop	10/22-24/2018	\$300.00
School Business Administrator	NJASBO Workshops	11/29/18,12/6/18, 1/15/19,4/11/19	\$400.00
School Social Worker	2018 Professional Fall Conf	10/26/2018	\$65.00
Lease Purchasing Admin	NJSBA 2018 Workshop	10/23/2018	\$300.00

MOTIONS PASSED UNANIMOUSLY

XII UNFINISHED BUSINESS

XIII NEW BUSINESS

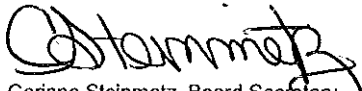
- A NJSBA Task Force for mental health in schools and providing mental health services. Charles Miller requested information/suggestions for programs in schools and/or services that would be beneficial for mental health purposes.
 - Proposed legislation requiring parents to complete mental health questionnaire
 - Presentation by Lynn Gonski related to teens lack of sleep creating anxiety/depression. Oct. 15 at Flem Raritan Anxiety in kids and what parents can do. Screenagers hosted in November - movie to help parents know how to combat screen time
- B Photo ID requirement for every student to wearing at all times (including preschool)
- C East Amwell has been selected as a blue ribbon school
- D Charles Miller has art pieces on display in North Branch Library in Clinton. South Branch Library is moving back to Ringoes
- E Old York Cellars show
- F HCESC agreement with Human Services to serve as fiscal agent

XIV CITIZENS ADDRESS THE BOARD OF DIRECTORS

XV ADJOURNMENT

Joseph Somers moved to adjourn the meeting. Since there was no further action, the meeting was adjourned at At 5:15 pm

Respectfully submitted by:


Corinne Steinmetz, Board Secretary